



145 years exceeding expectations

JORDANS
RELIABLY INFORMED



JORDANS

2 companies, 1 vision...



“Jordans is many different things to many different people. So describing what we do in a sentence can be a challenge in itself. We say we provide professional services, but what do we mean by that? Essentially, we provide business, property and information services to law and accounting firms, as well as organisations across all manner of other sectors. However, the one thing all our clients share is that, through our services, they become ‘reliably informed’.

We are structured as two companies to better reflect and fulfil the needs of our customers – Jordans Limited, providing UK corporate services, property services and business information, and Jordans International Limited providing trust and corporate services to our international clients. Whether you need just one aspect of our services or all of them, we’re here to provide expertise, insight and solutions that will ultimately help your organisation do better business, as well as save time and money. Above all, you’ll find our services and approach friendly, timely, dependable and accurate.

The following pages tell you more about what we do, and feature some of our important recent developments and activities.”

A handwritten signature in black ink, appearing to read 'Nick Rees'.

Nick Rees
Chief Executive

...every 1 reliably informed

Jordans is all about providing the information that's critical to running your business. It's about ensuring you have access to up-to-the-minute information that can help safeguard your reputation, save time and effort, remove potential risk, or help you make better business decisions that could affect your profitability. Being 'reliably informed', we can help you achieve all this.

UK Corporate Services

Whatever you need in the way of company formation, corporate administration and company secretarial services, we'll ensure you comply with your ongoing statutory and legal obligations. We offer an outsourced service if you'd rather we took the strain, as well as software for those happy to manage these services in-house.

Business Information

We're one of the UK's main suppliers of company information, storing and accessing data from a range of sources such as Companies House and the Gazettes. Whatever sector you're in, our business and financial information searches, monitoring services and marketing data will help reduce risk and improve your competitiveness.

Property Services

Access over 70 specialist commercial and residential searches quickly, simply and in a format to suit you. Even better, we support our comprehensive range of property services (including HIPs) with an experienced team on hand to help. And with full NLIS accreditation, you can be sure you're getting up-to-date, accurate information, fast.

International Services

Wherever you want to do business – in the UK or abroad – we have a full portfolio of international and offshore services. These include advisory, accounting and administrative services covering legal responsibilities and tax-efficient structures, as well as a full range of specialist services you can tailor to your specific needs.

All with a human face

While technology is important in the way we provide our services, people will always come first. We're absolutely committed to providing a 'human face' to the vast range of services we offer. You have the support of an experienced and knowledgeable team at all times – whether face-to-face, by telephone or online.



Reliable

Ensuring you have access to up-to-the-minute information can help safeguard your reputation, save time and effort, remove potential risk, or help you make better business decisions that could affect your profitability. Being 'reliably informed', we can help you achieve all this.

1000's of minds at peace

UK Corporate Services

To trust your company formations, corporate administration and corporate legal services to a specialist, you have to be 100% sure that whoever you choose can provide services that are 100% accurate, 100% of the time. It's not just about crossing the 'Ts' and dotting the 'Is'. It's about eliminating the administrative burden and removing any stress from the process, and the peace of mind that comes with having a knowledgeable and friendly team with the right expertise and service ethic. Knowing you have all this makes it easy to focus your energies where they're needed most.

Putting your interests first

The Companies Act 2006 is the first overhaul of company law in over 20 years. It's designed to simplify corporate procedures for small businesses, so it's vital all professionals and company directors understand how the new legal and statutory changes will affect them – and the consequences and penalties of failing to comply. The good news is that we've been anticipating this new law for some time and have developed expert knowledge on its full implications.

We've noticed an increasing demand for compliance services from many of our clients. To meet these needs, we're building on our outsourced offering of company secretarial, administrative and legal support services. We continue to see demand from mainland Europe, particularly in Germany, where we've incorporated many UK companies based and trading in Germany with German domiciled directors.

Making life easy for Crest Nicholson

Leading property developer Crest Nicholson uses Jordans to provide company secretarial, administration and accounting services for more than 30 companies that manage their residential sites. In fact, our involvement has helped Crest Nicholson maintain and build stronger relationships with their customers, saving their team vital time by taking care of a variety of legal obligations. As Mark Vanson, Sales and Marketing Director for Crest Nicholson explains, "Jordans allows us to hand the properties over to residents in good legal standing, offering our customers stability and peace of mind and providing us with an additional selling point."



"In terms of e-business and online services, we're already thinking 10–20 years ahead. In fact, developing the tools and technologies to continue providing first class services is an integral part of our overall business strategy. But never at the expense of what's always made us different – our people. At Jordans, we put them first, technology second. This approach ensures all our systems are designed to help us be more flexible and responsive to customers' needs."

Andy Coghlan

Andy Coghlan is Director of Online Services at Jordans, and has over 15 years' strategic marketing experience, particularly in developing and implementing online business strategies. Before joining Jordans, Andy worked with several leading organisations including marketing group EHS Brann and Volvo cars. It's his role to develop and integrate Jordans' traditional service values with the latest technology for online and offline customers.

Informed

Eliminate the administrative burden and remove any stress from the process, relax with the peace of mind that comes with having a knowledgeable and friendly team with the right expertise and service ethic. Knowing you have all this makes it easy to focus your energies where they're needed most.





3,000 customers in the know

Personal approach

Wherever possible, we like to establish long-term relationships with our customers, working with them to develop not only the type of data they take from us, but also how they receive it.

Business Information

Our business information services evolved naturally from our core business of company formations. Essentially, these services enable you to either protect or expand your business and include company profiles and searches, protection and monitoring services, as well as marketing data and mailing lists. Quality of information is absolutely critical, so we check, double-check and check again that all our data is reliable and accurate. Of course size matters, and our database is as extensive as the well-known names in business information, but because we're a distinctly niche player, we can provide flexible, tailored and bespoke services to fulfil very specific customer requirements.

Helping you get to know your customers

As the Government extends its anti-money laundering legislation and imposes new responsibilities on a broader range of businesses, we continue to refine our Know Your Client (KYC) reports. As well as meeting the standard KYC obligations, we've specifically designed our online financial reports to provide additional basic details on a company's financial performance and credit worthiness.

We've invested heavily in developing an 'image bank' to enable users to access all company accounts and annual returns daily. This new service provides our customers with the information they need to make more assured and reliable business decisions.

All the data in the world means nothing if you don't know what to do with it. And as more of it becomes available, more of our customers are turning to us to help sort, analyse and interpret it. This is where our good old-fashioned values of integrity, knowledge and experience really add value to our customers' businesses.

Taking a long-term view

Wherever possible, we like to establish long-term relationships with our customers, working with them to develop not only the type of data they take from us, but also how they receive it. New data sources and new technology are continually presenting new opportunities for our customers. An excellent example of this is our relationship with Bureau van Dijk (BvD) – one of the world's leading publishers of electronic company information products. We've worked to combine our data with BvD's software since 1988. As Dominique Carnoy, CEO of BvD explains, "Jordans has been successfully (and reliably) delivering large volumes of data to us on a daily basis. Also, on a fairly regular basis, they have had to modify (increase) the data content and means of delivery to reflect changes in the market and in technology. They have always managed these changes efficiently."

90,000 searches speedily handled

Property Services

Speed, accuracy and reliability are key to successful conveyancing services and meeting HIP requirements. At Jordans Property we leave nothing to chance. Our services are as comprehensive as they are reliable, and as flexible as they are convenient. You can order over 70 specialist searches and reports in a way that best suits your needs – by traditional routes or using our NLIS (National Land Information Service) accredited website. If your business is commercial property, then we can support your needs just as comprehensively. And if you're a property owner, fund manager or pension fund trustee we can help you minimise risk on sale, purchase or assignment, protecting your clients' investments and your reputation. Customer care is always a priority and you'll find our expert and experienced team on hand to advise, guide, support and answer any questions you have.

A real vote of confidence

Following the highly successful launch of our HIPs service, we were asked to become one of only two approved providers of the Law Society online HIP. This continues to underpin what has always been an exciting long-term and mutually beneficial relationship for two organisations that share many of the same values.

Jordans is one of three NLIS channels, having won a hotly contested licence to provide electronic property searches through NLIS. This means Jordans offers a fuller range of searches online, many of which can be completed in a couple of minutes. Of course, as a business built on service, we've not only invested heavily in technology to deliver our products but also to provide helpdesk facilities. We've expanded our RSM (Regional Service Managers) team. Based around the UK, their remit is to provide client support and gain feedback we can then use to improve or develop new services to offer even more value for clients.

Jordans has helped many organisations involved in property services do business better and more efficiently. Here are a few recent testimonials from clients and business partners.

"Jordans offers a comprehensive and high-value service. Landmark Information Group will continue working with Jordans as our requirements develop and we look forward to further success in the future."

James Sherwood-Rogers,
Managing Director,
Landmark Legal and Financial

"We've always found Jordans professional, approachable and their enthusiasm and quality of service stand out. They're also able to gear up to deal with a large volume of work in a short time scale and their commitment ensures we get the results we need to meet our customers' expectations."

Julia Lucas, Partner, TLT Solicitors

"We are delighted to be working with Jordans as a supplier for the online Law Society HIP. Both our organisations recognise the value of new technology to deliver solutions to conveyancing and property solicitors."

John Tarry, Director of Commercial Services, The Law Society



"I was excited to join Jordans, not least because the company has such an enviable reputation for service and delivery. Part of my role is to continue to develop our e-conveyancing services to help speed up the whole search process. This means balancing any technological advances we implement without compromising the attentive and responsive customer service that so many of our clients come to us for."

Andy Watson

Andy Watson is Director of Operations and Development for Jordans' growing property services division. Before joining Jordans, Andy was a senior manager at Landmark Information Group, our environmental search partner, and prior to that spent 10 years as a land surveyor with Ordnance Survey. With over 20 years' experience behind him, Andy has also developed specialist knowledge in intellectual property, partnership network development, and land and property sectors.

Responsive

Our services are as comprehensive as they are reliable, and as flexible as they are convenient. You can order over 70 specialist searches and reports in a way that best suits your needs. Customer care is always a priority and you'll find our expert and experienced team on hand to advise, guide, support and answer any questions you have.





2,000 companies knowledgably advised

International Trust and Corporate Services

At Jordans International, we've never believed that one size fits all. Every company is unique; so too is our approach to solving your particular challenges. Our comprehensive services cover all your business needs, including offshore company formations and administration, international tax planning and trustee services. You'll find our service personal, flexible and responsive too – an appropriate blend of technical expertise, an unrivalled understanding of many and varied jurisdictions and a wholehearted commitment to building long-term relationships. It means you always have access to the senior team with over 60 years' combined experience. Plus, you can enjoy the absolute reassurance that comes from working with people who really understand the meaning of 'service'.

Extending our reach

We can sum up the last year in one word – growth. In early 2007, we opened a new office in the Seychelles extending our global network. Our presence in the Seychelles will help our clients take advantage of this jurisdiction's business and regulatory-friendly environment. And thanks to the country's unique tax treaties with China, the Seychelles is an even more attractive proposition for companies with interests in the world's fastest growing economy.

Business in the British Virgin Islands has been brisk and it's been a record year for company formations and services for Jordans (Caribbean) Limited. Our business in Cyprus continues to experience significant growth largely due to its international double tax treaties and its unique position as an offshore jurisdiction within the EU. We'll also continue to look at moving into other jurisdictions to complement our existing international offering.

A refreshing approach

A well-known Italian drinks manufacturer, with numerous company trademarks, needed an offshore structure to protect these assets across a range of geographic markets. It was essential that the company operated as tax efficiently as possible across different countries, as it would license the trademarks to third parties and receive a significant royalty stream.

The company chose Jordans International for our experience, knowledge and professional reputation. A thorough understanding of the tax issues ensured we selected directors who were both resident in the appropriate offshore tax locations, and had the necessary knowledge and professional standards to exercise appropriate management and control, thereby keeping the tax residence in the offshore location. At the same time, Jordans took care of all the company's statutory obligations and filing requirements. It's this extensive and detailed tax planning expertise and attention to detail that enables Jordans International to provide tax-efficient, customised services tailored to a company's specific needs.

Knowledge

A blend of technical expertise, an unrivalled understanding of many and varied jurisdictions and a wholehearted commitment to building long-term relationships.

225 people making it happen

Company Formations

- UK private limited companies
- Other UK companies (guarantee, LLP, plc, professional practices, RTM, etc)
- Incorporator – for volume users
- UK companies for international clients
- Offshore companies

Company Administration

- UK company administration
- Virtual office (registered office, forwarding services)
- Director and nominee shareholder services
- PCSec – company administration software

Accounting and Tax

- Accounting services
- Financial administration and banking
- UK tax services

Corporate Legal

- Share capital services
- Business restructuring
- Constitutional amendments

Charity and 'Not-for-profit' Services

- Formation and conversion services
- Constitution and governance

Business Information

- JordanWatch company profiles and credit scores
- Know Your Client anti-money laundering reports
- Financial analysis UK/European (FAME/Amadeus)
- Company searches (UK and overseas)
- Protection and monitoring services
- Marketing data and mailing lists
- New companies data and lists

Property Services

- Conveyancing searches
- Home Information Packs
- Property management services

Offshore and International Services

- Offshore company formations
- Offshore company administration
- UK company formations for international clients
- UK company administration for international clients
- International tax planning advice
- Trustee services
- Agent for service of legal process

For more information on Jordans services please call: 0117 923 0600 or email: info@jordans.co.uk or visit our websites at: www.jordans.co.uk and www.jordans-international.com

Jordans Limited
21 St Thomas Street
Bristol BS1 6JS
Tel: 0117 923 0600

20-22 Bedford Row
London WC1R 4JS
Tel: 020 7400 3333

44 Whitchurch Road
Cardiff CF14 3UQ
Tel: 029 2037 1901

Jordans (Scotland) Limited
trading as Oswalds
24 Great King Street
Edinburgh EH3 6QN
Tel: 0131 557 6966

Jordans International Limited
21 St Thomas Street
Bristol BS1 6JS
Tel: 0117 923 0600

Flexible

Our comprehensive range of services are designed to be flexible enough to fit around the way you like to do things.





JORDANS

Jordans Limited
21 St Thomas Street
Bristol BS1 6JS
T 0117 923 0600
E info@jordans.co.uk
www.jordans.co.uk



JORDANS
INTERNATIONAL

Jordans International Limited
21 St Thomas Street
Bristol BS1 6JS
T 0117 923 0600
E info@jordans-international.com
www.jordans-international.com