

### PCSec: Payment on partly paid shares

The special share transaction **Payment on partly paid shares** can be used to record a payment made on shares that were originally issued as either nil or partly paid.

In this example, the current shareholder David Christopher Barrington was originally allotted 1,000 shares as nil paid up (no consideration paid).

Share Allotment : Mainta	in	
Name: PCSec Share Example	e Limited	Code: 01234567
Share Class: 01 Ordinary Authorised: 10000		Issued and Confirmed: 2000
Authonised: 10000		Issued and Confirmed: 2000
Allottee: Mr David Christ	opher Barrington	Code: BARRI DC
Date Of Application 17 Date Of Registration 17 Confirmed Y	7/01/2010 👻	Total Paid (Cash) 0.00 Total Paid (Non-Cash) 0.00 Electronically Filed
No. Of Shares Price Per Share Paid Up Amount Per Share	1000 1.00 0.00	Certificate Number 2 Sealing Number 0
Beneficial Owner		
Remarks		
<u>D</u> elete		<u>Q</u> K Cancel <u>H</u> elp

On 30 April 2010 David Christopher Barrington made a payment of £600 on his shares, making them partly paid up.

On 30 June 2010 David Christopher Barrington made a final payment of  $\pm400,$  making them fully paid up.

To update PCSec with this information we need to carry out the following steps:

- 1. Add a payment on partly paid shares of £600 on 30/04/2010
- 2. Add a payment on partly paid shares of £400 on 30/06/2010

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### Step 1: Payment on partly paid shares of £600 on 30/04/2010

In the Share Classes screen select Share Class No 1 Ordinary click on the Special Share Transactions button

hare Classes									
Share Class No. D1	Description Ordinary	From T 17/01/2010	0	Authorised 10000	188 2				
<u>M</u> aintain	Increase	Allotments	Iransfers	Schemes/Options					

Ensure Class is set to Ordinary and click on the Add button.

Special Share Transactions					pecial Share Transactions				
Name: PCSec Share Example Limited	I				Code: 01234567				
class: 1 Ordinary			•						
Conf. Tra	ansferee	Transferor	Transfer Date	No. Shares	Trans. Type				
No	Special Share Transactio								
Maintain	Add	Show All	1						
	Add								
					1				
				Exit	Help				

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### In Transaction Type select Payment on partly paid shares

Add Special ShareT	ransaction		
Name: PCSec Share E	xample Limited		Code: 01234567
Transaction Type Holder Code Select a transaction	Payment on partly paid shares Conversion to bearer warrant Conversion to another class Subdivision Consolidation Forfeiture Redemption of shares by company		
		<u>0</u> K	Cancel <u>H</u> elp

Only shareholders with a nil or partly paid up shareholding will be displayed. Select the shareholder now making a payment and click **OK**.

Add Special Share	Transaction			
Name: PCSec Share	Example Limited			Code: 01234567
Transaction Type	Payment on partly	paid shares		•
Holder Code BARRI DC	Share Holder N David Christoph	Paid Up Price 0.00	Shareholding 1000	
DAINIDO	Pavia critistoph	0.00	1000	
			<u> </u>	Cancel <u>H</u> elp

Complete the purchase of own shares as follows:

Date of Registration: 30/04/2010 (being the date the payment was made)

Number of Shares: 1000 (the number of shares on which a payment is being made)

Shares Surrendered: 1000 (the number of nil/partly paid shares held)

**Paid Up Amount**: 0.60 as the amount now paid up on each individual share (not the total amount being paid of  $\pounds$ 600)

#### Confirmed: Yes

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**Remarks**: You can enter any of your own remarks or notes connected with the payment.

ame: PCSec Share Exa	ample Limited		Code: 01234567
are Class: 1 Ordinary			
Share Holder			
BARRI DC Mr	David Christopher Barrington		
Member Shareholding	£1 Ordinary shares held:1000	Confirmed	Yes 🗸
Date of Registration	30/04/2010 💌		
Number Of Shares	1000	Certificate Number	0
Shares Surrendered	1000	Sealing Number	0
Balancing Shares	0	Balancing Share Cert. Number	0
Paid Up Amount	0.60	Balancing Sealing Number	0
Beneficial Owner			
 Remarks			
			<u> </u>
			<b>~</b>
Delete		ок	Cancel Help

Click OK to save the payment on partly paid shares.

Special S	hare Transactions					
Name: PC	Sec Share Example Lin	nited				Code: 01234567
Class:	1 Ordinary			•		
Cont		Transferee	Transferor	Transfer Date	No. Shares	Trans. Type
Y		Barrington, David Christopher	Barrington, David Christopher	30/04/2010	1000	PAIDUP

David Christopher Barrington will now be showing 1,000 shares with a price per share (nominal value) of £1 and Paid Up amount of £0.60 per share.

ihare Transfers : Add New Transfer					
Name: PCSec Share Example Limited Code: 01234567					
ihare Class: 01	Ordinary				
	Full Name	Shares	Price	Paid Up	
Transferor	Albert Nigel	500	٤1	٤1	•
	Albert Nigel	500	£1	£1	
	Barrington David Christopher	1000	٤1	£0.60	
Transferee	Cole Paul	300	£1	£1	
	David Robert	200	£1	£1	

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## Step 2: Final payment on partly paid shares of £400 on 30/06/2010

In the Share Classes screen select Share Class No 1 Ordinary click on the Special Share Transactions button

ne: PCSec Share Example I	imited			Code: 01234567	Change Compar
Share Classes —					
Share Class No. 01	Description Ordinary	From To 17/01/2010		Authorised 10000	Issued 2000
	1	All 44 - 24	Terrefore	Schurzelfortige	1
<u>M</u> aintain	Increase	Allotments	Iransfers	Schemes/Options	
				Schemes/Options	
<u>M</u> aintain Add <u>Q</u> lass			Iransfers	Schemes/Options	

Ensure Class is set to Ordinary and click on the Add button.

Spec	ial Share Transactions					
Name	: PCSec Share Example Lin	nited				Code: 01234567
Class:	1 Ordinary			-		
Г	Conf.	Transferee	Transferor	Transfer Date	No. Shares	Trans. Type
	Conf. Y	Barrington, David Christopher	Barrington, David Christopher	30/04/2010	1000	PAIDUP
	<u>M</u> aintain	Add	Show All			
					Exit	Help
_						

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### In Transaction Type select Payment on partly paid shares

Add Special Share	Transaction				
Name: PCSec Share	ame: PCSec Share Example Limited				
Transaction Type	Payment on partly paid shares		•		
Holder Code	Share Holder N Paid Up Price	Shareholding			
BARRI DC	David Christoph 0.60	1000			
		<u> </u>	Cancel <u>H</u> elp		

Only shareholders with a nil or partly paid up shareholding will be displayed. Select the shareholder now making a payment and click  $\mathbf{OK}$ .

Complete the purchase of own shares as follows:

Date of Registration: 30/06/2010 (being the date the payment was made)

Number of Shares: 1000 (the number of shares on which a payment is being made)

Shares Surrendered: 1000 (the number of nil/partly paid shares held)

**Paid Up Amount**: 1.00 as the amount now paid up on each individual share (not the amount being paid of  $\pounds 0.40$  per share or the total amount of  $\pounds 400$ )

#### Confirmed: Yes

**Remarks**: You can enter any of your own remarks or notes connected with the payment.

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# PCSec

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	action: Payment on partly		
Name: PCSec Share Ex	ample Limited		Code: 01234567
Share Class: 1 Ordinary			
Share Holder			
BARRIDC	Ir David Christopher Barrington		
Member Shareholding	£1 Ordinary shares held:1000	Confirmed	Yes 🗸 🗸
Date of Registration	30/06/2010 💌		
Number Of Shares	1000	Certificate Number	0
Shares Surrendered	1000	Sealing Number	0
Balancing Shares	0	Balancing Share Cert. Number	0
Paid Up Amount	1.00	Balancing Sealing Number	0
Beneficial Owner			
Remarks			
		<u>o</u> k	Cancel <u>H</u> elp

Click OK to save the payment on partly paid shares.

Spe	ecial Share Transactions						
Nan	Code: 01234567						
Clas	ss: 1 Ordinary			•			
	Conf.	Transferee	Transferor	Transfer Date	No. Shares	Trans. Type	
	Y	Barrington, David Christopher	Barrington, David Christopher	30/04/2010	1000	PAIDUP	
	Y	Barington, David Christopher	Barrington, David Christopher	30/06/2010	1000	PAIDUP	

David Christopher Barrington will now be showing 1,000 shares with a Price Per Share (nominal value) of  $\pounds 1$  and Paid Up amount of  $\pounds 1$  per share.

Share Transfe	rs : Add New Transfer			
Name: PCSec Si	hare Example Limited		C	ode: 01234567
5hare Class: 01	Ordinary			
	Full Name	Shares	Price Paid	iUp
	A.B	500	04 04	
Transferor	Albert Nigel	500	£1 £1	<b>_</b>
Transferor	Albert Nigel	500	£1 £1 £1 £1	<u> </u>
Transferor				<u> </u>
Transferor	Albert Nigel	500	£1 £1	<u> </u>

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